



AMTF Annual Dinner & Business Meeting CoVID-19 Precautions

The following guidelines will be in place for attendees at the 2021 AMTF Derby Party. *

Below are the guidelines and CoVID precautions as indicated by Miller Transportation (bus transport to and from the venue) and The Kentucky Derby Museum (site of dinner, business meeting, and fundraising).

Miller Transportation:

- GenEon misting or fogging device is used on each bus prior to leaving the bus hub.
- The HVAC system will be inspected/disinfected before leaving the hub
- Drivers will be sanitizing high touch surface areas within the bus when unoccupied
- Drivers wear masks when interacting with patrons, but not while driving. Wearing a mask while driving can be a distraction, obstruction and discomfort to the driver whose primary concern is the safe operation of the bus
- Hand sanitizer is available for passenger use
- **Passengers are asked to wear a mask while using Miller Transportation**
- **There will be no restriction on the coaches when it comes to passenger capacity.** We do request that the first row of seats behind the driver remain empty.

Kentucky Derby Museum

- Signage regarding visitor safety and sanitation standards are posted throughout the Museum
- Guests will be required to practice physical distancing by standing at least six feet away from others (IE: standing in lines, using elevators or moving around the facility).
- All Guests will be required to have their temperature checked before entering the building. If temperature reads over 100.4, guest will not be allowed to attend the event.
- **During the cocktail hour, guests will be required to wear masks when not eating or drinking (i.e.: waiting in line for food or beverage).**
- **During the reception, guests will be required to wear masks when not seated at guest tables (i.e.: up from the table to get food or beverages, use the restroom, dancing, etc.).**
- **Guests will be seated at no more than 6 per 72" round table, or 4 per 60" round table, with all tables spaced 6 feet apart.**
- **The dinner will be outside under cover; the Business Meeting will be indoors.**

- While enjoying the museum displays, guests may encounter one way traffic flow patterns to mitigate overcrowding, may encounter temporarily closed exhibits, or may be asked to use disposable stylus to eliminate touch transfer on interactive equipment.
- One-way traffic flow patterns will be mapped and disseminated to guests upon entry to mitigate overcrowding of certain areas within the museum and ensure continuous traffic flow.
- Appropriate PPE will be worn by all employees based on their role and responsibilities and in adherence to state or local regulations and guidance. All Employees will be required to check temperatures before each shift and document. If temperature reads over 100.4, associate will be sent home.
- Hand sanitizer dispensers, touchless whenever possible, will be placed at key guest and employee entrances and contact areas.
- For a Buffet and Bar service:
 - Food and beverage handling staff will wear gloves and masks during food/bar service
 - **Staff will serve food from the buffet to the guests plate.**
 - **Plates, flatware and serving utensils will be only disposable products.**
 - **Pre-wrapped disposable flatware will be available for guests to pick up at the end of the buffet.**
 - Clear acrylic protection sheets will be on guests side of the buffet line, with staff and food behind them.
 - Lines for the buffet and bar will be limited to a certain number of people at a time and guests will be spread out to maintain 6ft of space between them.
 - **All beverage stations will be using disposable cups.**
 - **All beverages will be poured and served to the guest, by a catering staff member.**
 - Clear acrylic protection sheets will be on guests side of the station, with staff and beverage equipment behind them.
 - Straws will be pre-wrapped, or will be omitted.
 - Cash bar pricing will be provided to client to ensure guests arrive to the bar with exact change to reduce the number of exchanges between staff & guests.

*As changes occur with government policies, the CDC, and local entities, these guidelines may change. AMTF and the contracted partners are committed to providing a safe and healthy environment for attendees, utilizing best practices and guidance provided by the CDC and local health officials.